

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **PUBLIC HEARING & SCHOOL BOARD MEETING**
3 **Tuesday, November 24, 2015**
4 **Lyndeborough Central School-Multi-Purpose Room**
5 **6:30 p.m.**
6

7 Present: *Geoff Brock, Harry Dailey, Matt Ballou, Jim Button, Mary Guild, Fran Bujak, Joyce Fisk,*
8 *Carol LeBlanc, and Alex LoVerme.*

9
10 *Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support*
11 *Services Betty Moore, and Clerk Kristina Fowler*

12
13 **I. CALL TO ORDER**

14 Chairman Brock called the meeting to order at 6:30pm.

15
16 **II. PUBLIC HEARING**

17 The public hearing opened at 6:30pm.

18
19 Mr. Brock noted that this was prompted by the requirements of the new state law. The goal is to not
20 change what we are doing but to stay within the requirements.

21
22 • **PUBLIC COMMENT FOR PUBLIC HEARING**

23 Mr. Brock asked for any public opinion of which there was none.

24
25 *A MOTION was made by Ms. Guild and SECONDED by Mr. Dailey to approve recordings in*
26 *classroom settings for educational purposes, including, but not limited to:*

- 27 • *Creating a video presentation as part of any academic class;*
28 • *Videotaping student teachers for teacher education coursework;*
29 • *Videotaping a drama class (play), music class or similar class that produces students'*
30 *work;*
31 • *Instructional or assessment support for students with disabilities and/or students needing*
32 *accommodations;*
33 • *Recording an event in a class that could be posted on the school/district website that*
34 *showcases student work, awards received, or other student accomplishments; and/or*
35 • *Recording in a non-traditional classroom setting including athletic events, field trips,*
36 *and various outdoor activities.*

37 *Voting: all aye; motion carried unanimously.*

38
39 The Public Hearing concluded at 6:36pm.

40
41 **III. PUBLIC COMMENTS**

42 There were no public comments to report.

43
44 **IV. ADJUSTMENTS TO THE AGENDA**

45 Superintendent Tyrie requested to update the board on two facilities projects at WLC which were the
46 controls and the oil tank. These were added to the agenda.

47
48 **V. PRESENTATION-GIFTED & TALENTED**

49 Ms. Dolores Fox, CIA gave a presentation on a school wide enrichment program at FRES called
50 Odyssey. Some of the goals of this program are to develop the individual talents of students using
51 prior knowledge as a starting point to stimulate problem solving and innovation while creating new

52 knowledge and improving academic success for all students. A copy of this presentation can be found
53 with the minutes.

54

55 **VI. BOARD CORRESPONDENCE**

56 Mr. Brock reported the agreement from NH School Board Association for the superintendent search
57 was received.

58

59 **VII. CONSENT AGENDA**

60 **a. Reports**

61 **i. Superintendent's Report**

62 **ii. Postage Meter**

63 **iii. Transfers**

64 The reports have been reviewed by the Board.

65

66 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Bujak to approve the consent agenda.*

67 *Voting: all aye; motion carried unanimously.*

68

69 **VIII. ACTION ITEMS**

70 **a. Approve Minutes of Previous Meeting**

71 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes of*
72 *November 17, 2015 as written.*

73 *Voting: all aye; motion carried unanimously.*

74

75 **b. Delegate Assembly Attendance**

76 Mr. Ballou was chosen and he accepted to represent the Board and attend the Delegate Assembly. If
77 he is unable to attend, Mr. Bujak has agreed to take his place.

78

79 **c. Policies**

80 **i. Recording Protocol**

81 The Video & Audio Surveillance Protocol will have some minor adjustments and has been finalized.
82 The Recording Protocol has been finalized.

83

84 **ii. Policy Committee**

85 The members discussed that the committee should vet the policies at the committee level including
86 legal issues, so that the board does not spend a lot of time reviewing them.

87

88 Mr. Brock noted policies are the board's responsibility. The first charge of the committee would be
89 bringing any policies up to date with new laws. There may be some policies that need updating in the
90 way we are conducting business and some policies that have annual requirements.

91

92 *A MOTION was made by Mr. Button and SECONDED by Ms. Guild to establish a Policy*
93 *Subcommittee.*

94 *Voting: all aye; motion carried unanimously.*

95

96 Members of the Policy Committee will be Ms. Mary Guild, Mr. Alex LoVerme and Mr. Matt Ballou
97 who will also be the Chair the committee.

98

99 **• UPDATE ON WLC CONTROLS AND OIL TANK**

100 Ms. Tucker reviewed the quote from Control Technologies, our current vendor, to upgrade the controls
101 at WLC. The quote is for \$29,650. Some of the work to be done will include, remove and replace the
102 existing Global Control Module with Niagara AX Jace controllers and will give us the capability of

103 accessing the control system, schedules and alarms from the facilities internal network, or outside the
104 network via the Internet or VPN.

105

106 Mr. Dailey questioned if there was an annual fee in which Ms. Tucker responded “I believe we own
107 it”.

108

109 In response to a question from Mr. Ballou, Ms. Tucker replied that this is the only quote because they
110 know our systems and it would cost more to have someone else come in and start from the beginning.

111

112 *A MOTION was made by Ms. Guild and SECONDED by Mr. Ballou to accept the quote from Control*
113 *Technologies to upgrade the controls at WLC.*

114 *Voting: all aye; motion carried unanimously.*

115

116 Ms. Tucker reviewed the quote for the oil tank and noted that if we don’t have this done by December
117 22 they can “red flag it” and not let us put any oil in it. The quote is from American Tank
118 Management, Inc. and the description of service on the quote is to have their NH D.E.S. design
119 engineer accompany them to the high school to take elevations and measurements to design a double
120 wall piping system for the existing double wall underground fuel oil tank. They will also address the
121 sag in the vent pipe. Quote is for \$2,900. We would be compliant with the Environmental Protection
122 Agency and not be “red flagged” if the plan is in progress. It is a two-step process; the work would
123 then need to be completed. (The quote is just for the plan.)

124

125 Mr. Brock noted this sounds expensive and suggested to keep it separate for the voters.

126

127 In response to a question from Mr. Dailey, Ms. Tucker replied she didn’t think we would have to pay
128 more to get an “approved” plan. Because they are certified they would be responsible.

129

130 *A MOTION was made by Mr. Dailey and SECONDED by Mr. Bujak to approve the quote from*
131 *American Tank Management, Inc. providing the caveat it is an approved plan they provide us.*

132 *Voting: all aye; motion carried unanimously.*

133

134 **IX. CIP DISCUSSION**

135 Mr. Bujak reviewed the CIP and the details of the changes. He noted in 2016-17 the WLC roof
136 section that is in need of repair at this moment is guidance and the library. It is an 81,000 square foot
137 area at the cost of \$60,000, along with additional areas at the opening of WLC for a total of about
138 \$66,000. The money is in the account from previous years. The roof is a 20 year roof and we are at
139 about 15 years in. The \$100,000 we recommend for next year should keep us going with the roof
140 unless we are wrong about the 5 years left. We will move \$135,000 into two years in 2020-21 and
141 2021-22. DE-stratifications fans will drop down to \$12,000, we have a quote for \$11,000. Between
142 the savings in fuel cost being lower and premium holiday the true reduction in WLC roof we will still
143 be able to put in \$114,625.

144

145 Paving quotes from Mr. Erb they recommend patching on top parking lot. The vendor quoted \$18,000
146 and doesn’t recommend a top coat. The paving up to the fields and taking into consideration part of it
147 is already paved. It is recommended to extend the road to widen that area and fix the damage for
148 \$3,000. We are looking at about \$25,000 to pave up to the athletic fields. On the road down to the
149 turn there is another bit of wear. We do not have a cost but would need to get that. It is broken up a
150 bit and it wouldn’t hurt to patch that one area.

151

152 Mr. Dailey noted it had been discussed the amount of water coming down they were going to have to
153 do significant amount of site work to add underground culverts and we didn’t do the paving before

154 because we were told it couldn't be guaranteed beyond a year. It was about \$100,000 for the work to
155 be done.

156
157 Mr. Button suggested you need guard rails as well.

158
159 Mr. Bujak noted we will look at culvert cost and the scope of usage before we do anything else and
160 would be on a separate article.

161
162 Safety redesign for the vestibule is \$20,000 instead of \$15,000; we would move out the art cabinets to
163 2018-19 and could come out of reserve as we come to those last years.

164
165 The CIP will be reviewed with the Budget Committee on January 5.

166

167 **X. COMMITTEE REPORTS**

168 **i. Building Renovation Committee**

169 Mr. Dailey reported this week the work on the storm windows at FRES will take place. The punch list
170 is down to about 12 items and more than half of those will be done in the next couple of days. They
171 are nearing the end of the project and the final meeting.

172

173 **ii. Facilities Committee**

174 Mr. Bujak reported they spent half of the meeting discussing the CIP and they did the first walk-
175 through at LCS. They identified some of the things Mr. Dailey alerted to. He will make changes to
176 the CIP tonight and send it out for review to the board members. The next meeting is January 5, 2016.

177

178 **iii. Elementary History Committee**

179 Mr. Brock reported the committees' next meeting is on December 2, 2015.

180

181 **iv. Superintendent Search Committee**

182 Mr. Brock reported the committee will meet on December 7, 2015. The union president requested an
183 elementary teacher be on the committee. The members agreed to accept the request.

184

185 **XI. RESIGNATIONS / APPOINTMENTS / LEAVES**

186 **a. FYI-New Hire-ABA Therapist-Ashley Noonan**

187 Superintendent Tyrie informed the group of a new hire for the ABA program, Ashley Noonan.

188

189 **XII. PUBLIC COMMENTS**

190 There were no public comments to report.

191

192 **XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

193 There was no non-public session held.

194

195 **XIV. ADJOURNMENT**

196 *A MOTION was made by Mr. Bujak and SECONDED by Ms. Guild to adjourn the Board meeting at*
197 *8:09pm.*

198 *Voting: all aye; motion carried unanimously.*

199

200 *Respectfully submitted,*

201 *Kristina Fowler*

202